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| **CTU – GINATILAN EXTENSION CAMPUS** | |
|  | OJT Form 6  October 2012  Revision: 0 |

**DAILY/WEEKLY/MONTHLY PERFORMANCE REPORT**

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| **Name of Student Trainee:** | | Nel Gonzales | | |
| **Course, Year & Major:** | | Bachelor of Industrial Technology Major in Computer Technology 4A | | |
| **Cooperating Agency:** | | LGU Ginatilan | **Inclusive Date:** | **From**: 01202025 |
| **Department Assigned:** | |  | | **To**: 01252025 |
| **Summary of Activities:** | |  | **Learning/Insights:** |  |
| This week, we fixed the printers, helped the setup of computers for the enrollment, and installed the printer driver at the LGU tourism office. | | | This week, I learned how important it is to stay flexible and handle tech problems quickly. Fixing the printers showed me how regular maintenance can prevent issues. Setting up the computers for enrollment helped me see how much preparation is needed to keep things running smoothly. Installing the printer driver at the LGU tourism office reminded me that small tasks, like installing the right driver, can really improve efficiency. It made me realize that a lot of behind-the-scenes work is needed to keep things running well. | |
| Prepared by:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Student Signature over Printed Name** | | | | |
| **CA (Cooperating Agency) Remarks:**  **Nel Gonzales** | | | | |
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|  |  | |  | **Signature Over Printed Name** |
| **OJT Chairman/Supervisor Remarks:** | | | | |
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|  | | | | **Signature Over Printed Name** |

**A group of people standing around a table

AI-generated content may be incorrect.**